



REGISTRATION OF VETERINARY IMMUNOLOGICAL PRODUCTS GUIDELINES FOR SUBMISSION OF APPLICATIONS

Document No. GL3V1	Effective Date: 28th September 2022	Review Date: 29th September 2025
Revision No.	Revision Date:	

TABLE OF CONTENTS

Introduction	4
PART 2: QUALITY: MANUFACTURE AND CONTROL.....	5
2.A Quantitative and Qualitative Particulars	5
2.A.1 Table of qualitative and quantitative composition	5
2.A.2 Containers	5
2.B Method of Manufacture.....	5
2.B.1 Flow chart	5
2.B.2 Detailed description of manufacture	6
2.C Control of Starting Materials	7
2.C.1 Starting materials listed in pharmacopoeias	7
2.C.2 Starting materials not listed in pharmacopoeias	7
2.C.3 Minimising the risk of TSE	15
2.C.4 Media preparation	15
2.D In-process control tests	15
2.E Control Tests on the Finished Product	16
2.F Batch to batch consistency	17
2.G Stability	17
2.G.1 Stability of the Final Product	17
2.G.2 In-use shelf life	18
2.H Other Information	18
2.H.1 Synthetic Peptides	18
2.H.2 Conjugates and Modified Immunogenic Substances	18
2.H.3 Guidance for genetic constructs and recombinant cell lines	19
PART 3:	
SAFETY.	23
3.A Laboratory Tests	23
3.A.1 Safety of a single dose	23
3.A.2 Safety of an overdose	23
3.A.3 Safety of a repeated dose	23
3.A.4 Other Safety studies, for live vaccines.....	24
3.B Field Safety	24
3.C Other Safety issues to be considered	24
3.C.1 Safety to the user	24
3.C.2 Safety to the environment	24

3.C.3 Safety of residues	24
3.C.4 Interactions	24
PART 4:	
EFFICACY	26
4.A Laboratory Efficacy	26
4.B Field Efficacy	27
PART 5:	
Bibliographical references	27
App	28
1. Glossary	28
2. Abbreviations.....	29

LIST OF ABBREVIATIONS

CVMP	Committee for Veterinary Medicinal
EAC	East African Community
EMEA	European Medicines Evaluation Agency (now known as the EMA: European Medicines Agency)
EPC	End of Production
Hrs	Hours
IVP	Immunological veterinary product
MCS	Master Cell Seed
MCB	Master Cell Bank
MSV	Master Seed Virus
PhEur	European Pharmacopoeia
VICH	The International Cooperation on Harmonisation of Technical Requirements for Registration of Veterinary Medicinal Products.
VICH GL	Guideline of VICH
WCB	Working Cell Bank
WCS	Working Cell Seed
WSV	Working Cell Virus

DEFINITION OF TERMS

Active Immunogenic substance – the active substance in an immunological medicinal product, e.g. a vaccine, which is included as (one of) the antigen(s) of that formulated immunological medicinal product.

Antigen – a substance that when introduced into the body stimulates the production of an antibody. Antigens include toxins, bacteria, foreign blood cells, and the cells of transplanted organs. Where an antigen is too small to be recognised by the host it may be linked to a carrier for the purposes of inducing antibodies. Such small antigens are known as haptens.

Applicant – the person, persons or company that applies for a Marketing Authorisation or licence to sell a medicinal product. Once the licence is granted, that Applicant becomes the Marketing Authorisation Holder for that particular medicinal product.

Batch – a defined quantity of starting material, packaging material or product processed in one process or series of processes so that it can be expected to be homogenous. To complete certain stages of manufacture, it may be necessary to divide a batch into a number of sub batches, which are further processed in one process or a series of processes, so that each sub batch can be expected to be homogenous.

Excipient –any pharmacologically inert substance used for combining with an active substance to achieve the desired bulk, consistency, etc.

Finished Product –the formulated medicinal product containing the active ingredient(s) and ready for administration either alone or after reconstitution with the relevant diluent.

Immunological Veterinary Product – a veterinary medicinal product with an immunological mode of action, i.e. it induces immunity to the active substance(s) which it has been formulated.

Master Cell Seed (MCS) – a collection of aliquots of a preparation of cells, for use in the preparation of a product, distributed into containers in a single operation and processed together in such a manner as to ensure uniformity, and processed and stored in such a manner as to ensure stability.

Master Seed (MS) – a collection of aliquots of a preparation, for use in the preparation and testing of a product, distributed into containers in a single operation and processed together in such a manner as to ensure uniformity, and processed and stored in such a manner as to ensure stability.

Primary Cell Cultures – cultures of cells, essentially unchanged from those in the animal tissues from which they have been prepared and being no more than 5 *in vitro* passages to production level from the initial preparation from the animal tissue.

Seed Lot System – a system according to which successive batches of product are prepared using the same Master Cell Seed or Master Seed.

Working Cell Seed (WCS) – a collection of aliquots of a preparation of cells, for use in the preparation and testing of a product, consisting of cells of a passage level intermediate between *Master Cell Seed* and those used for production, distributed into containers in a single operation and processed together in such a manner as to ensure uniformity, and processed and stored in such a manner as to ensure stability.

Working Seed Lot – a collection of aliquots of a preparation consisting of a passage level between MS and the last passage, which forms the finished product, for use in the preparation of finished product, distributed into containers

in a single operation and processed together in such a manner as to ensure uniformity, and processed and stored in such a manner as to ensure stability.

Vaccine – A preparation of a weakened (attenuated) or killed pathogen, such as a bacterium or virus, or of a portion of the pathogen's structure, that stimulates immune cells to recognize and attack it, especially through the production of antibodies.

INTRODUCTION

This document is intended for use by applicants developing immunological veterinary products for registration in Kenya.

The information provided in this document is intended to provide guidance to the applicant in generating the appropriate data for inclusion in a registration application dossier as follows;

Table 1.1

Part 1:	Administrative Requirements
Part 2:	Quality: Manufacture and Control
Part 3:	Safety
Part 4:	Efficacy
Part 5:	References

Scope

These guidelines provide guidance to the applicants on the arrangement of information to be provided to the Authority in seeking marketing authorization for immunological products for veterinary use. It also assists the Authority during the technical evaluation and registration processes.

Preparation and Presentation of Information

- i. The applicant shall prepare and present the product dossier information according to the requirements as stipulated in these guidelines:
- ii. The application should be typed in English. Any document that is in any language other than English must be accompanied by a certified or notarized English translation.

- iii. The application must contain a complete index to the various appendices.
- iv. All pages of the application should be numbered in the style: page x of y.
- v. Payment of fees shall be made in accordance to Fifth Schedule of the regulations (LN. No. 209 of 2015)
- vi. The application should be submitted in hard and soft copies (CD-ROM or External Driver) addressed to the authority
- vii. The PDF documents should be in Optical Character Recognition, selectable and searchable
- viii. A separate application is required for each product. **Officially Recognized References**
 - The official recognized pharmacopoeias by the Authority are British Pharmacopoeia (BP), European Pharmacopoeia (Ph.Eur.), The International Pharmacopoeia (Ph.Int), Japanese Pharmacopoeia (JP) and United States Pharmacopoeia (USP). References should be cited in accordance with the current edition of compendia.
 - When reference is made to specifications, quality control procedures and test methods in official recognized compendia or scientific publications, **full** references and copies of relevant pages shall be enclosed.
 - All in-house processes quoted in the documentation must be validated and appropriate references cited.

2 SUBMISSION OF APPLICATION

An application for product registration for either locally manufactured or imported shall be made in writing via a cover letter and application form dated and signed by the applicant. If the applicant is a foreign company, the applicant shall appoint a local technical representative through whom an application shall be submitted. The local agent shall be a registered wholesale dealer.

The application should be submitted to Authority through the authorized local technical Representative to the following address:

The Chief Executive Officer
Veterinary Medicines Directorate
P. O. Box 66171-00800,
NAIROBI, KENYA
Email: vmd@kilimo.go.ke

Types of applications

For the purposes of submission to the Authority, applications are classified into four categories as follows:

2.1.1. New applications for registration

This is an application for registration of a veterinary pharmaceutical product that is intended to be placed on the Kenyan market for the first time.

- The applicant may only make a new application and he/she shall be the person who signs the declaration part of the application form.
- A new application for veterinary pharmaceutical product registration in Kenya shall include the following:
 1. Signed and dated original hard-copy of cover letter
 2. Signed and dated application form for product registration
 3. Proof of payment of registration fee at the time of submission
 4. Hard copy of the Dossier
 5. Electronic copy (CD of memory stick) of the Dossier in PDF, QOS, QIS, in MS Word
 6. Three commercial samples of the veterinary pharmaceutical products with CoA.

2.1.2 Applications for Renewal of Registration

An application for renewal of veterinary pharmaceutical products shall be made to the Authority at least ninety (90) calendar days before expiration of the last registration by completion of the prescribed application form.

If an application for renewal is not made within three (3) months of grace period following the expiration of the registration validity, it shall be considered as a new application for registration.

Applications for renewal of registration shall be made by submission of the following:

1. Dully filled application form for renewal of registration.
2. Long term stability report for three commercial batches of the finished product
3. Periodic Safety Update Reports (PSUR)
4. Two commercial samples of the product with CoAs
5. A non-refundable application fee for renewal of registration
6. Any other requirements that the Authority may determine from time to time as informed by pharmacovigilance reports.

2.1.3 Application for Variation of a registered veterinary immunological product

Any variation to a registered product information shall be notified in writing to the Authority through an application in the approved format.

An application for variation shall be submitted as per the requirements set out in the Guidelines for Variation of Registered Veterinary Immunological Products in force at the time of submission.

2.1.4. Retention of a veterinary pharmaceutical product on the register

Every marketing authorization holder shall retain registered products in the register every year. This shall be done by completing the application form for retention of a veterinary medicine and pay annual retention fees as stipulated in the regulations (LN. No. 209 of 2015). Applications for retention of a registered product for a particular year shall be made by 31st of December of the preceding year. Application received beyond this date will be penalized.

Receiving of new applications

An application consists of electronic copies, online submission or specified hard copies where applicable. The Authority only receives the application of product registration when the payment of prescribed registration fees is made. After receiving a product registration application, a reference number is assigned to the application and it will be used in all subsequent correspondences relating to the application.

Evaluation Procedures

1. After receiving the application, the Authority shall proceed with screening of the dossier for completeness. In the event that the dossier is incomplete, it will not be scheduled for assessment and the applicant will be notified within 30 working days and requested to comply with requirements in writing.
2. In case of a positive outcome during the screening, the application will be subjected for assessment according to the First in First out (FIFO) basis.
3. Priority assessment may be granted when the product is intended for treatment of rare animal disease conditions, to be used in case of animal disease outbreak and renewal of registration.
4. Two assessors to provide scientific and regulatory oversight regarding the quality, safety and efficacy of the product under assessment review a product dossier.
5. The Authority reserves the right to request any additional information to the applicant for establishing the quality, safety and efficacy of veterinary pharmaceutical products in Kenya. During the assessment, additional data and/or samples may be requested through an official communication letter.
 - a) Once a query has been issued to the applicant, the assessment process stops until the Authority receives a written response to the raised queries.
 - b) Further processing of the application may only be undertaken if responses to queries issued in the official communication letter contains all outstanding information requested in one submission.
 - c) Failure to comply with this condition or if the queries have been reissued for a second time and the applicant provides unsatisfactory responses, the application will be rejected.

- d) In the event that the responses to the queries are not submitted within one hundred and eighty (180) calendar days from the date they were issued, it will be considered that the applicant has withdrawn the application unless the applicant has requested for extension of deadline.
- e) In cases of rejected applications, registration may only be considered upon submission of a new application and payment of applicable fees.

Compliance to the current Good Manufacturing Practices (cGMP) The

GMP inspection is part of the VPP registration process.

1. The Authority will conduct inspection of the facility or use other means to verify whether the manufacturing site complies with cGMP requirements and/or guidelines before a product is registered.
2. No product shall be registered unless the facility complies with cGMP. During the assessment, assessors may highlight GMPs issues and communicate to the department that has mandate of inspection and compliance.

Technical and Registration Committee of the Council

1. After dossier evaluation is done, a final dossier assessment report shall be presented to technical and registration committee before final decision is made by the Council for granting or rejecting registration of the product.
2. In the event, that there is safety, quality or efficacy issues to be resolved as per the decision of the technical committee, the application shall remain pending until the resolution of the raised issues.
3. If the applicant fails to provide the required data within one hundred and eighty calendar days (180), it will be considered that applicant has withdrawn the application.
4. In cases of rejected applications, registration may only be considered upon submission of a new application and payment of applicable fees.

The Authority will register a product in the event that data on safety, quality and efficacy is considered satisfactory and a registration certificate will be granted. The registration shall be valid for a period of five (5) years. In the event the Authority suspends or cancels the registration validity, a written official communication shall be made to the applicant.

Timelines for Registration

1. Product dossiers shall be scheduled for assessment according to the First in First out (FIFO) basis upon compliance of the requirements. A new application shall get a response within (9) months of receipt of the application.

2. Post Approval Variation and Renewal of registration; Complete applications will be processed within six (6) months of receiving the application including evaluation of documentation and consideration by a committee on product registration.
3. The applicant will be required to provide any requested additional data within one hundred and eighty (180) calendar days. Additional data or query responses shall be processed within sixty (60) calendar days.

PART 2: QUALITY: MANUFACTURE AND CONTROL

2.A Quantitative and Qualitative Particulars 2.A.1 Table of qualitative and quantitative composition

A tabulated list of all components of the immunological veterinary product and diluents (if applicable) should be given as per table 1 below. The quantities per dose should be stated. A clear description of the active immunogenic substance including the name(s) or designation of the strain of organism used to produce the active immunogenic substance should be provided. The reason(s) for inclusion of each excipient and a justification for overages should also be stated.

Where applicable; special characteristics of excipients should be indicated. The type of water (e.g purified, demineralised), where relevant, should be indicated.

Table 1: Composition of the Immunological Veterinary Product

1. Active (immunogenic) ingredients

Name	Quantity per dosage unit	Specification or reference text

2. Inactive ingredients (adjuvant/excipients/preservative)

Name	Quantity per unit dose	Specification or reference text	Reason for inclusion

2.A.2 Containers

Details of the container and closure system, and its compatibility with the immunogenic veterinary product shall be submitted. Detailed information concerning the supplier(s), address(es), and the results of any relevant information on compatibility, toxicity and biological tests shall be provided for containers of novel origin. For sterile product, evidence of container and closure integrity shall be provided for the duration of the proposed shelf life. Drawings/artwork of the containers and closures should be included in the Appendix to Part 2.

2.B Method of Manufacture

2.B.1 Flow chart

A complete visual representation of the manufacturing process flow shall be provided for each active immunogenic substance and the immunological veterinary product. Show the steps in production, including incubation times and temperatures, equipment and materials used the area where the operation is performed and a list of the in-process controls and finished product tests performed at each step. In-process holding steps should be included with time and temperature limits indicated.

2.B.2 Detailed description of manufacture

Provide a description of manufacturing starting with the Working Seed, and including any steps in which the bulk of the active immunogenic substance is further processed (e.g separated from the cells, concentrated). List all the components used in the manufacturing process including media, solvents or solutions etc.

A description shall be provided for:

-Propagation and Harvest

For each antigen production method or combination of methods, a growth curve or tabular representation of growth characteristics for each propagation step shall be provided. Include a table showing yield, purity and viability (if applicable) of the crude harvest.

-Inactivation (if appropriate)

Inactivation kinetics or killing curves, or a tabular representation shall be provided. Validation of the titration method used to measure residual live organisms, including the sensitivity of the method in a background of inactivating agents, shall be provided. The following information shall be provided:

- a) How culture purity is verified before inactivation
- b) The method(s) and agent(s) used for inactivation
- c) The method(s) undertaken to prevent aggregation and assure homogeneous access of inactivating agent(s) to the culture
- d) The stage in production where inactivation or killing is performed
- e) The parameters which are monitored

-Detoxification (if appropriate)

For toxoid or toxoid-containing vaccines, the detoxification procedures should be described in detail for the toxin component(s):

- a) The method(s) and agent(s) used for detoxification
- b) The stage in production where detoxification is performed and the parameters, which are monitored, must be described.

-Purification (if appropriate)

Describe any purification methods used, including specialised equipment such as columns, ultracentrifugation, ultra-filtration, and custom reagents such as monoclonal antibodies.

State the process parameters monitored and the process for determination of yields. For each purification method or combination of methods used, a tabulation of yields, purity and biological activity shall be provided. Verification of the removal or dilution of product related and non-product related impurities, e.g. processing reagents, endotoxin contaminating cell proteins or nucleic acids, and other residual contaminants shall be included. A standard denominator (e.g. international units) shall be used to facilitate comparison through processing, concentration, or dilution. If the purified substance is held prior to further processing, a description of the storage conditions and time limits shall be included.

-Stabilisation process (if applicable)

A description shall be provided for any post-purification steps performed to produce a stabilised antigen (e.g. adsorption, addition of stabilisers, addition of preservatives), and the objectives and rationale for performing each process.

A description of precautions taken to monitor bio-burden and prevent contamination during these processes shall also be given. If the antigen is held prior to further processing, a description of storage conditions

and time limits should be included. Verification of the stability of the active immunogenic substance under the conditions described shall be provided under section 2.D.2.

-Provide the criteria for pooling more than one batch (if applicable).

The reuse and/or regeneration of columns and adsorbents and monitoring for residual impurities and leachable reagents should be provided.

Consistency of the manufacturing process for each antigenic component shall be demonstrated by manufacturing at least three, preferably consecutive, batches of active immunogenic substance of a size corresponding to that for routine production.

Bulk antigen Container and Closure System

A description of the container and closure system, and its compatibility with the immunogenic substance shall be submitted. The submission shall include detailed information concerning the supplier, address and the results of compatibility, toxicity and biological tests. If the active immunogenic substance is intended to be sterile, evidence of container and closure integrity for the duration of the proposed shelf life shall be provided.

Formulation of the finished product

Include a detailed description of the further manufacturing process flow of the formulated bulk up to the filling of the finished product. This should include the sterilisation operations, aseptic processing procedures, filling, lyophilisation (if applicable), and packaging

2.C Control of Starting Materials

A list of all starting materials including culture media, buffers, resins for peptide synthesis, chemicals used in the manufacture of the immunogenic substance and their specifications or reference to official compendia shall be provided. For purchased starting materials, representative certificates of analysis from the supplier(s) and/or manufacturer's acceptance criteria shall be provided.

2.C.1 Starting materials listed in pharmacopoeias

2.C.2 Starting materials not listed in pharmacopoeias

2.C.2.1 Starting materials of non-biological origin 2.C.2.2 Starting materials of biological origin

2.C.2.2.1 **Cell seed materials General**

Requirements

If a virus can be grown efficaciously on cell cultures based on a seed lot system of established cell lines, no mammalian primary cells should be used. Permanently infected cells shall comply with the appropriate requirements described below. The cells must be shown to be infected only with the agent stated.

2.C.2.2.1.1 **Requirements for Cell Lines**

Cell seed materials used in manufacture shall normally be produced according to a Seed Lot System. Each Master Cell Seed (MCS) shall be assigned a specific code for identification purposes. The MCS shall be stored in aliquots at -70 °C or lower. Production of vaccine shall not normally be undertaken on cells further than 20 passages from the MCS.

Where suspension cultures are used, an increase in cell numbers equivalent to approximately three population doublings should be considered equivalent to one passage.

If cells beyond this passage level are to be used for production, the applicant should demonstrate, by validation or further testing, that the production cells are essentially similar to the MCS with regard to their biological characteristics and purity and that use of such cells has no deleterious effect on vaccine production. The history of the cell line must be known in detail and recorded in writing (e.g. origin, number of passages and media used for their multiplication, storage conditions).

The manufacturer must describe the method of preserving and using the cells, including details of how it is ensured that the maximum number of passages permitted is not exceeded during product manufacture. A sufficient number of MCS and Working Cell Seed (WCS) must be kept available for testing by the licensing authorities.

The checks described below should be carried out on a culture of the MCS and WCS or on cells from the WCS at the highest passage level used for production (see Table 1) and derived from a homogeneous representative sample. The representative nature of this sample must be proven.

Table 2: Stages of cell culture at which testing shall be carried out

	MC S	WC S	Cells from WCS at highest passage level
--	-------------	-------------	--

General microscopy	+	+	+
Bacteria/fungi	+	+	-
Mycoplasma	+	+	-
Viruses	+	+	-
Identification of species	+	-	+
Karyology	+	-	+
Tumourigenicity	+	-	-

Extraneous contaminants

2.C.2.2.1.1.1.1 General

The cells must be checked for their appearance under the microscope, for their rate of growth and for other factors which will provide information on the state of health of the cells.

2.C.2.2.1.1.1.2 Bacteria and fungi

The cells must be checked for contamination with bacteria or fungi. Contaminated cells must be discarded.

2.C.2.2.1.1.1.3 Mycoplasma

The cells must be checked for freedom from mycoplasma and pass the test for freedom from mycoplasma.

2.C.2.2.1.1.1.4 Viruses

The cells must not be contaminated by viruses and the checks must be performed in the following manner:

The monolayers tested must be at least 70 cm², prepared and maintained using medium and additives, and grown under similar conditions to those used for the preparation of the biological product. The monolayers must be maintained in culture for a total of at least 28 days. Subcultures should be made at 7-days intervals, unless the cells do not survive for this length of time, when the subcultures should be made on the latest day possible. Sufficient cells, in suitable containers, must be produced for the final subculture to carry out the tests specified below. The monolayers must be examined regularly throughout the incubation period for the possible presence of cytopathic effects (cpe) and at the end of the observation period for

cpe, haemadsorbent viruses and specific viruses by immunofluorescence and other appropriate tests as indicated below.

2.C.2.2.1.1.1.4.1 Detection of cytopathic viruses

Two monolayers of at least 6 cm² each must be stained with an appropriate cytological stain. Examine the entire area of each stained monolayer for any inclusion bodies, abnormal numbers of giant cells or any other lesion indicative of a cellular abnormality which might be attributable to a contaminant.

2.C.2.2.1.1.1.4.2 Detection of haemadsorbent viruses

Monolayers totalling at least 70 cm² must be washed several times with an appropriate buffer and a sufficient volume of a suspension of appropriate red blood cells added to cover the surface of the monolayer evenly. After different incubation times examine cells for the presence of haemadsorption.

2.C.2.2.1.1.1.4.3 Detection of specified viruses

Tests should be carried out for freedom of contaminants specific for the species or origin of the cell line and for the species for which the product is intended. Sufficient cells on appropriate supports must be prepared to carry out tests for the agents specified. Appropriate positive controls must be included in each test. The cells are subjected to appropriate tests using fluorescein-conjugated antibodies or similar reagents.

Tests in other cell cultures

Monolayers totalling at least 140 cm² are required. The cells must be frozen and thawed at least 3 times and then centrifuged to remove cellular debris. Inoculate aliquots onto the following cells at any time up to 70% confluency:

- Primary cells of the source species
- Cells sensitive to viruses pathogenic for the species for which the vaccine is intended – Cells sensitive to pestiviruses

The inoculated cells must be maintained in culture for at least 7 days, after which freeze-thawed extracts should be prepared as above, and inoculated onto sufficient fresh cultures of the same cell types to allow for the testing as described below. The cells are incubated for at least a further 7 days. All cultures must be

regularly examined for the presence of any cytopathic changes indicative of living organisms. At the end of this period of 14 days, the inoculated cells must be subjected to the following checks:

- Freedom from cytopathic and haemadsorbent organisms must be tested for, using the methods specified in paragraphs 2.C.2.2.1.1.1.4.1 and 2.C.2.2.1.1.1.4.2
- Relevant substrates are tested for the absence of pestiviruses and other specific contaminants by immunofluorescence as indicated in 2.C.2.2.1.1.1.4.3

2.C.2.2.1.1.2 Identification of species

It must be shown that the MCS and the cells from the WCS at the highest passage level used for production come from the species of origin specified by the manufacturer. This must be demonstrated by one validated method. When a fluorescence test is carried out and the corresponding serum to the species of origin of cells is used and shows that all the tested cells are fluorescent, it is not necessary to carry out other tests with reagents able to detect contamination by cells of other species.

2.C.2.2.1.1.3 Karyology

The cell lines used must be examined in the following manner:

A minimum of 50 cells undergoing mitosis must be examined in the MCS and a passage level at least that of the highest to be used in production. Any chromosomal marker present in the MCS must also be found in the high passage cells. The modal number of chromosomes in these cells must not be more than 15% higher than that of the MCS. The karyotypes must be identical. If the modal number exceeds the level stated, the chromosomal markers are not found in the WCS cells or the karyotype differs, the cell line may not be used for the manufacture of biological products.

2.C.2.2.1.1.4 Tumourigenicity

The potential risk of a cell line for the target species should be evaluated and, if necessary, tests should be carried out.

2.C.2.2.1.2 Requirements for primary cells.

For most of the mammalian vaccines the use of primary cells is not acceptable for the manufacture of vaccines. If a vaccine has to be produced on primary cells, they should be obtained from a specific pathogen free herd or flock with complete protection from introduction of diseases (e.g. disease barriers, filters on

air inlets, no new animals introduced without appropriate quarantine). In the case of chicken flocks, these should comply with the requirements of the European Pharmacopoeia monograph for SPF chickens. For all other animals and species of birds, the herd or flock must be shown to be free from appropriate pathogens. All the breeding stock in the herd or flock intended to be used to produce primary cells for vaccine manufacture must be subject to a suitable regime such as regular serological checks carried out at least twice a year and two supplementary serological examinations performed in 15% of the breeding stock in the herd between the two checks mentioned above.

Wherever possible, particularly for mammalian cells, a seed lot system should be used with, for example, MCS formed from less than 5 passages, the WCS being no more than 5 passages from the initial preparation of the cell suspension from the animal tissues. Each MCS, WCS and cells of the highest passage of primary cells must be checked in accordance with Table 2 and the procedure described below. The sample tested will cover all the sources of cells used for the manufacture of the batch. No batches of vaccine manufactured using the cells may be marketed if any one of the checks performed produces unsatisfactory results.

Table 3: Stages of primary cell culture at which testing shall be carried out

	MC S	WC S	Cells from WCS at highest passage level
General microscopy	+	+	+
Bacteria/fungi	+	+	–
Mycoplasma	+	+	–
Viruses	+	+	–
Identification of species	+	–	–

2.C.2.2.1.2.1 Extraneous contaminants

See sections 2.C.2.2.1.1.1 to 2.C. 2.2.1.1.1.4.3 above.

2.C.2.2.1.2.2 Tests in other cell cultures

Monolayers totalling at least 140 cm² are required. The cells must be frozen and thawed at least 3 times and then centrifuged to remove cellular debris. Inoculate aliquots onto the following cells at any time up to 70% confluency:

- Cells sensitive to viruses pathogenic for the species for which the vaccine is intended;
- Cells sensitive to pestiviruses.

The inoculated cells must be maintained in culture for at least 7 days, after which freeze-thawed extracts should be prepared as above, and inoculated onto sufficient fresh cultures of the same cell types to allow for the testing as described below. The cells are incubated for at least a further 7 days.

All cultures must be regularly examined for the presence of any cytopathic changes indicative of living organisms. At the end of this period of 14 days, the inoculated cells must be subjected to the following checks:

- Freedom from cytopathic and haemadsorbent organisms must be tested for using the methods specified in paragraphs 2.C.2.2.1.1.1.4.1 and 2.C.2.2.1.1.1.4.2

Relevant substrates are tested for the absence of pestiviruses and other specific contaminants by immunofluorescence as indicated in 2.C.2.2.1.1.1.4.3

2.C.2.2.1.2.3 Identification of species

It must be shown that the MCS comes from the species or origin specified by the manufacturer (see Table 2). This must be demonstrated by one validated method. When a fluorescence test is carried out and the corresponding serum to the species or origin of cells is used and shows that all the tested cells are fluorescent, it is not necessary to carry out other tests with reagents able to detect contamination by cells of other species.

2.C.2.2.1.2.4 Requirements for embryonated eggs Embryonated eggs must be obtained from an SPF flock.

2.C.2.2.1.2.5 Requirements for animals

Animals must be free from specific pathogens, as appropriate to the source species and the target animal.

2. C.2.2.2 Seed Materials 2.C.2.2.2.1 Master seeds 2.C.2.2.2.1.1 Virus seed

2.C.2.2.2.1.1.1 General requirements

Viruses used in manufacture shall be derived from a Seed Lot System. Each Master Seed Virus (MSV) shall be tested as described below.

A record of the origin, passage history (including purification and characterisation procedures) and storage conditions shall be maintained for each Seed Lot. Each MSV shall be assigned a specific code for identification purposes. The MSV shall normally be stored in Aliquots at -70°C or lower if it is in liquid form or at -20°C or lower if in a lyophilised form. Production of vaccine shall not normally be undertaken using virus more than 5 passages from the MSV.

In the tests described in sections 2.C.2.2.2.1.1.3, 2.C.2.2.2.1.1.4 and 2.C.2.2.2.1.1.5 below, the organisms used shall not normally be more than 5 passages from the MSV at the start of the tests unless otherwise indicated.

Where the MSV is contained within a permanently infected MCS, the following tests shall be carried out on an appropriate volume of virus from disrupted MCS. Where relevant tests have been carried out on disrupted cells to validate the suitability of the MCS, these tests need not be repeated.

2.C.2.2.2.1.1.2 Propagation

The MSV and all subsequent passages shall be propagated on cells, on embryonated eggs or in animals which have been shown to be suitable for vaccine production. All such propagations shall only involve substance of animal origin that meet the requirements of the Guideline on requirements for the production and control of immunological veterinary medicinal products (EMA/CVMP/IWP/206555/2010 Rev.1) http://www.ema.europa.eu/docs/en_GB/document_library/Scientific_guideline/2_016/12/WC500218307.pdf

2.C.2.2.2.1.1.3 Identity

The MSV shall be shown to contain only the virus stated. A suitable method shall be provided to identify the vaccine strain and to distinguish it as far as possible from related strains.

2.C.2.2.2.1.1.4 Sterility and mycoplasma

The MSV shall pass the tests for sterility and freedom from mycoplasma.

2.C.2.2.2.1.1.5 Extraneous agents

Serum containing a high level of neutralising antibody to the virus of the Seed Lot shall be prepared, using antigen that is not derived from any passage level of the virus isolate giving rise to the MSV. Where it is not possible to prepare such a serum, other methods may be used to remove selectively the virus of a seed lot.

Sera shall be prepared on a batch basis. Each batch shall be shown to be free of antibodies to potential contaminants of the seed virus. Each batch shall be shown to be free of any non-specific inhibition effects on the ability of viruses to infect and propagate within cells (or eggs – if applicable). Each batch shall be treated at 56 °C for 30 minutes to inactivate complement. Using a minimum amount of serum prepared as above, a sample of the MSV shall be treated so that all the vaccine is neutralised or removed. The final virus/serum mixture shall contain at least the virus content of 10 dose of vaccine per ml if possible. The mixture should then be tested for freedom from extraneous agents as follows.

The mixture shall be inoculated onto cultures of at least 70 cm² of the required cell types. The cultures may be inoculated at any stage of growth up to 70% confluency. At least one monolayer of each type must be retained as a control. The cultures must be monitored daily for a week. At the end of this period the cultures are freeze-thawed 3 times, centrifuged to remove cell debris and reinoculated onto the same cell type as above. This is repeated twice. The final passage must produce sufficient cells in appropriate vessels to carry out the tests below.

Cytopathic and haemadsorbing agents are tested for using the methods described in paragraphs 2.C.2.2.1.1.1.4.1 and 2.C.2.2.1.1.1.4.2. Techniques such as immunofluorescence should be used for detection of specific contaminants as described in paragraphs 2.C. 2.2.1.1.1.4.3. The MSV is inoculated onto:

- Primary cells of the species of origin of the virus;
- Cells sensitive to viruses pathogenic for the species for which the vaccine is intended;
- Cells sensitive to pestiviruses.

If the MSV is shown to contain living organisms of any kind, other than virus of the species and strain stated, then it is unsuitable for vaccine production.

2.C.2.2.2.1.2 Bacterial seed

2.C.2.2.2.1.2.1 General requirements

The bacteria used in the vaccine shall be stated by genus and species (and varieties where appropriate). The origin, date of isolation and designation of the bacterial strains used shall be given, and details provided, where possible, of the passage history, including details of the media used at each stage. Bacteria used in manufacture shall be derived from a Seed Lot System wherever possible. Each Master Seed Lot, (henceforth known as Seed Lot) shall be tested as described below. A record of the origin, passage history (including purification and characterisation procedures) and storage conditions shall be maintained for each Seed Lot. Each Seed Lot shall be assigned a specific code for identification purposes.

2.C. 2.2.2.1.2.2 Identity and purity

Each Seed Lot shall be shown to contain only the species and strain of bacterium stated. A brief description of the method of identifying each strain by biochemical, serological and morphological characteristics and distinguishing it as far as possible from related strains shall be provided, as shall also the methods of determining the purity of the strain. If the Seed Lot is shown to contain living organisms of any kind other than the species and strain stated, then it is unsuitable for vaccine production.

2.C.2.2.2.1.2.3 Seed lot requirements

The minimum and maximum number of subcultures of each Seed Lot prior to the production stage shall be specified. The methods used for the preparation of seed cultures, preparation of suspensions for seeding, techniques for inoculation of seeds, titre and concentration of inocula and the media used shall be described. It shall be demonstrated that the characteristics of the seed material (e.g. dissociation or antigenicity) are not changed by these subcultures.

The conditions under which each seed lot is stored shall be described.

2.C.2.2.2.1.3 Samples

Samples of all seed materials, reagents, in-process materials and finished product shall be supplied to the competent authorities, on request.

2.C.2.2.2.2 Working seed

Working seed shall be derived from one or more container of Master seed. Working Seed shall be characterized in the same way as working cell bank (WCB). Details on characterization of working seed is as detailed in section 2.H.4.

2.C.2.2.3 Other substances of animal origin

All other substances, used in vaccine production shall be prepared in such a way as to prevent contamination of the vaccine with any living organism or toxin.

2.C.3 Minimising the risk of TSE

Biological starting materials should be characterized sufficiently to ensure that they do not contaminate the final product with extraneous infectious organisms, such as transmissible spongiform encephalopathies (TSEs). For a substance to be considered free of a contaminant, assay should demonstrate, at a predefined level of sensitivity, that a certain quantity of the substance is free of that contaminant. Alternatively, a validated process that is known to remove a contaminant to a defined level may be used to demonstrate the absence of that contaminant. If the contaminant is known to be present in the seed cell material or viral seed, then results to demonstrate that the production process is sufficiently robust to eliminate or inactivate the agent with an appropriate margin of safety should be described.

Documentation to demonstrate that the starting materials and the manufacturing of the immunological veterinary product is in compliance with the requirements of the Note for Guidance on minimizing the risk of transmitting animal spongiform encephalopathy agents via human and veterinary medicinal products (EMA/410/01 rev.3) http://www.ema.europa.eu/docs/en_GB/document_library/Scientific_guideline/2009/09/WC500003700.pdf, and the Requirements and controls applied to bovine serum used in the

production of immunological veterinary medicinal products (EMA/CVMP/743/00 Rev.2)

http://www.ema.europa.eu/docs/en_GB/document_library/Scientific_guideline/2009/10/WC500004575.pdf&mid=WC0b01ac058002ddc5 as well as with the requirements of the

corresponding monograph of the European Pharmacopoeia shall be supplied. Certificates of Suitability issued by the European Directorate for the Quality of Medicines and Health Care, with reference to the relevant monograph of the European Pharmacopoeia, may be used to demonstrate compliance.

2.C.4 Media preparation

Details of methods of preparation and sterilisation of all media must be provided. Culture media must be stored at the specified temperature, under specified conditions and for no longer than the applicable shelf life. Quality control tests should be carried out to ensure that the performance characteristics of the medium are within specification.

2.D In-process control tests

A description of all analytical testing performed to characterise the active immunogenic substance with respect to identity, quantity and stability with their test results should be presented in either tabular form, legible copies of chromatograms or spectra, photographs of gels or immunoblots, actual histograms of cytometric analysis or other appropriate formats. Data should be well organised and fully indexed to enable easy access. Results for quantitative assays should be presented as actual data not generally as “Pass” or “Fail”.

-Process Validation

A summary report, including protocols and results shall be provided in the Appendix to Part 2 for the validation studies of each critical process or factor that affects active immunogenic substance specifications. The validation study reports that have been subjected to statistical rigor shall demonstrate the variability in each process as it relates to final specifications and quality.

-Control of Bio-burden

For any process, which is not intended to be sterile, documentation of the control of extraneous bioburden by a tabulation of in- process testing for bioburden shall be provided.

2.E Control Tests on the Finished Product

Detailed information on finished product tests performed on each batch, including the batch release specification, must be provided. The following information shall be provided: (a) Appearance

A qualitative statement describing the physical state (lyophilized solid, powder, liquid) and colour and clarity of the Immunological Veterinary Product.

(b) Identity

The method used to establish the identity of the IVP should be described. The description should include an evaluation of specificity and sensitivity of the method. (c) Purity/sterility

Include information on the purity or sterility of the Immunological Veterinary Product.

(d) Safety

Provide results of the batch safety tests performed in the target animal species. (e)

Potency/Titre

A description of the potency assay for the Immunological Veterinary Product should be provided. Information shall be submitted on the sensitivity, specificity, and variability of the assay including the data from the material used to prepare clinical lots which were used to set the acceptance limits for the assay.

(f) Chemical and Physical tests

Provide information on the chemical and physical tests carried out on the finished Immunological veterinary product. These shall include: pH and, if applicable, adjuvant, preservative, residual humidity, viscosity, emulsion, residual inactivant, etc. (g) Sampling procedures (add information)

The sampling procedures for monitoring a batch of immunological veterinary product shall be included.

(h) Specifications and methods

A description of all test methods selected to assure the identity, purity, titre /or potency, as well as the lot-to-lot consistency of the finished product and the specifications used for the immunogenic product shall be submitted. Certificates of analysis and analytical results for at least three consecutive batches shall be provided.

(i) Validation results

The results of studies validating the specificity, sensitivity, and variability of each method used for release testing shall be provided. Where applicable this shall include descriptions of reference standards and their validation. For analytical methods in compendial sources, the appropriate citations shall be provided

2.F Batch to batch consistency

Provide a table of results from three consecutive batches,

Provide the manufacturing records of these three batches in the Appendix to Part 2.

2.G Stability

2.G.1 Stability of the Final Product

Evidence shall be provided to demonstrate that the product is stable for the proposed shelf life period under the storage conditions described on the label. The ultimate proposed shelf life should be stated.

Stability data should be provided for at least three representative consecutive batches stored in the final container. The three consecutive production runs may be carried out on a pilot scale (10% of full scale), providing this mimics the full-scale production method described in the application, or manufacturing scale (the largest scale validated and proposed for registration for commercial use) The storage temperature should be stated together with the results of tests on the batches. A plan for on-going stability studies should be provided indicating the batch numbers of the batches on test and the time points when testing is planned. Examples of stability-indicating tests to be performed:

1. Sterility at time 0 and end of shelf life
2. Potency/virus titre/bacterial counts
3. Physical and chemical tests, as appropriate, such as:
 - Moisture content of lyophilised vaccines (VICH GL26).
 - Tests to quantify the adjuvant.
 - Oil adjuvanted vaccine shall be tested for viscosity by a suitable method.
 - The stability of the emulsion shall be demonstrated.
 - Quantitative assay of any preservatives. For multi-dose presentations, when a preservative is included in the vaccine, preservative efficacy should also be studied at the minimum and maximum time points to Ph. Eur. 5.1.3 and at the lower preservative limit in the end of shelf life specification if there is a range.
Note: A preservative may only be included in a single dose vial if it can be shown that the single dose vial is filled from the same bulk blended vaccine as a multi-dose container.
 - The pH of liquid products and diluents shall be measured and shown to be within the limits set for the product.
4. Target animal safety testing: for conventional vaccines it may be acceptable to omit the target animal safety test at each shelf life testing point.

Additional Notes:

- a) A short shelf life will be granted, if necessary, while evidence of stability is collected.

- b) The shelf life starts at the time of the first titration (live vaccines) or potency test. For example, for *in vivo* potency tests the shelf life starts from the date of the first administration of the vaccine to the species in which the potency test is carried out.
- c) For vaccines stored by the manufacturer at a temperature lower than that stated on the label, the stability for the entire storage period should be demonstrated. The expiry date is then calculated from the date that the vaccine is stored under the conditions stated on the label.

2.G.2 In-use shelf life

Stability-indicating tests should be provided on at least 2 different batches to support an in-use shelf life. Target animal safety testing should not normally be required.

2.G.2.1 Shelf-life after first opening the container

Generally, an in-use shelf life after first opening should not exceed 8-10 hrs.

For live vaccines an in-use shelf life of 8-10 hours must be supported by virus/bacterial titration data.

For inactivated vaccines omission of the potency test at the end of the in-use shelf life can be justified if the potency test is an *in-vivo* test.

2.G.2.2 Shelf-life after dilution or reconstitution

The shelf life after reconstitution according to the directions should not exceed 10 hours. The product must be reconstituted with the approved diluents and in line with the recommendations. The shelf life after reconstitution must be supported by virus/bacterial titration or potency data. No losses of titre or potency should be observed. For inactivated vaccines omission of the potency test at the end of the in-use shelf life can be justified if the potency test is an *in-vivo* test.

2.G.2.3 Extended in-use shelf life:

A CVMP guideline (EMEA/CVMP/IWP/250147/2008) on data requirements to support in-use stability claims for veterinary vaccines is available.

http://www.ema.europa.eu/ema/index.jsp?curl=pages/regulation/general/general_content_001639.jsp&mid=WC0b01ac058002ddc6.

The guideline places emphasis on conducting the in-use stability study by mimicking the conditions of use of the vaccine in the field.

Note: For guidance on “Stability testing of Biotechnological Veterinary Medicinal Products” refer to VICH GL 17 (CVMP/VICH/501/99) found at http://www.ema.europa.eu/ema/index.jsp?curl=pages/regulation/general/general_content_000374.jsp&mid=WC0b01ac058002ddc5

2.H Other Information

2.H.1 Synthetic Peptides

The detail of the peptide synthesis including purification procedures shall be provided.

2.H.2 Conjugates and Modified Immunogenic Substances

This section of the guidance refers to immunogenic substances derived from another immunogenic substance or intermediate through chemical or enzymatic modification, e.g. conjugation of an immunogen to a carrier molecule, enzymatic or chemical cleavage and purification of the non-toxic subunit of a toxin, or derivatisation. The modification may change the fundamental immunogenicity, toxicity, stability or pharmacokinetics of the source immunogenic substance. The derived immunogenic substance may include linking moieties and new antigenic epitopes.

2.H.2.1 Manufacturing procedure

This section should provide a detailed description of:

The specifications and acceptance criteria, for the native immunogenic substance starting materials, which assure suitability for conjugation or modification;

The conditions of all reactions and/or syntheses used to produce a semi-synthetic conjugated molecule, derivatised molecule, or subunit, including intermediate forms of the reactants and immunogenic substance; also include the process parameters which are monitored, in process controls, testing for identity and biologic activity, and any post-purification steps performed to produce a stabilised derived immunogenic substance.

The application should include a description of the methods and equipment used for separation of unreacted materials and reagents from the conjugate, derivative, or subunit, and a rationale for the choice of methods.

2.H.2.2 Specification

Specifications should be provided for each modified immunogenic substance, including identity, purity, potency, physical-chemical measurements, and measures of stability. If test results for the derived substance will be reported for final release of the immunogenic product a validation report, to include estimates of variability and upper and lower limits, should be provided for each specification. Specifications should include the amount of unreacted starting materials and process reagents unless their removal has been validated.

2.H.3 Guidance for genetic constructs and recombinant cell lines

For recombinant DNA (rDNA) derived products and rDNA-modified cell substrates, detailed information shall be provided regarding the host cells and the source and function of the component parts of the recombinant gene construct.

2.H.3.1 Host cells

A description of the source, relevant phenotype, and genotype shall be provided for the host cell used to construct the biological production system. The results of the characterization of the host cell for phenotypic and genotypic markers including those that will be monitored for cell stability, purity and selection shall be included.

2.H.3.2 Gene construct

A detailed description of the gene, which was introduced into, the host cells, including both the cell type and origin of the source material shall be provided. A description of the method(s) used to prepare the gene construct and a restriction enzyme digestion map of the construct shall be included.

The complete nucleotide sequence of the coding region and regulatory elements of the expression construct, with translated amino acid sequence shall be provided including annotation designating all important sequence features.

2.H.3.3 Vector

Detailed information regarding the vector and genetic elements shall be provided, including description of the source and function of the component parts of the vector e.g. origins of replication, antibiotic resistance genes, promoters, and enhancers. A restriction enzyme digestion map indicating at least those sites used

in construction of the vector shall be provided. Critical genetic markers for the characterization of the production cells shall also be indicated.

2.H.3.4 Final gene construct

A detailed description shall be provided of the cloning process, which resulted in the final recombinant gene construct. The information shall include a step-by-step description of the assembly of the gene fragments and vector or other genetic elements to form the final gene construct. A restriction enzyme digestion map indicating at least those sites used in constructions of the final product construct shall be provided.

2.H.3.5 Cloning and establishment of the recombinant cell lines

Depending on the methods to be utilized to transfer a final gene construct or isolated gene fragments into its host, the mechanism of transfer, copy number, and the physical state of the final construct inside the host cell (i.e. integrated or extra chromosomal) shall be provided. In addition, the amplification of the gene construct, if applicable, selection of the recombinant cell clone and establishment of the seed shall be completely described.

2.H.4 Cell banks

A description of the cell bank procedures used shall be provided including:

- a) The cell bank system used
- b) The size of the cell banks
- c) The container and closure system used
- d) A detailed description of the methods, reagents and media used for preparation of the cell banks
- e) The conditions employed for cryopreservation and storage
- f) In-process control(s) and
- g) Storage conditions
- h) A description shall be provided for the procedures used to avoid microbial contamination and cross-contamination by other cell types present in the facility, and the procedures that allow the banked cells to be traced.

2.H.4.1 Master Cell Bank (MCB)

A complete history and characterization of the Master Cell Bank (MCB) shall be provided, including, as appropriate for the given cells:

- a) The biological or chemical method used to derive the cell bank
- b) Biochemistry (cell surface markers, isoenzyme analysis, specific protein or mRNA, etc.), Specific identifying characteristics (morphology, serotype etc.)
- c) Karyology and tumorigenicity
- d) Virulence markers
- e) Genetic markers
- f) Purity of culture and
- g) Media and components (e.g. serum)

2.H.4.2 Working Cell Bank (WCB)

This section shall also contain a description of the procedures used to derive a WCB from the MCB. The description should include the identification system used for the WCB as well as the procedures for storage and cataloging of the WCB. The assays used for qualification and characterization of each new WCB shall be included with the results of those assays for the WCB currently in use. If applicable, a description of animal passage of the WCB performed to assure the presence of virulence factors, which are protective antigens, shall be supplied.

2.H.4.3 Production Cells

For r-DNA derived immunogenic substances, a detailed description of the characterization of the Production cells that demonstrates that the biological production system is consistent during growth shall be provided. The results of the analysis of the Production cells for phenotypic or genotypic markers to confirm identity and purity shall be included. This section should also contain the results of testing supporting the freedom of the Production cells from contamination by adventitious agents. The results of restriction enzyme analysis of the gene constructs in the cells shall be submitted.

Detailed information on the characterization and testing of banked cell substrates shall be submitted. This shall include the results of testing to confirm the identity, purity and suitability of the cell substrate for manufacturing use.

2.H.4.4 Cell Growth and Harvesting

This section shall contain a description of each of the following manufacturing processes, as appropriate. The description should contain sufficient detail to support the consistency of manufacture of the immunogenic substance.

2.H.4.5 Propagation

This section shall contain description of:

- a) Each step in propagation from retrieval of the WCB to culture harvest (stages of growth)
- b) The media used at each step (including water quality) with details of their preparation and sterilization. The inoculation and growth of initial and sub-cultures, including volumes, time and temperatures of incubation(s)
- c) How transfers are performed
- d) Precautions taken to control contamination
- e) In-process testing which determines inoculation of the main culture system
- f) In-process testing to ensure freedom from adventitious agents, including tests on culture cells, if applicable.
- g) The nature of the main culture system including operating conditions and control parameters (e.g. temperature of incubation, static vs. agitated, aerobic vs. anaerobic, culture vessels vs. fermenter, volume of fermenter or number and volume of culture vessels)

- h) The parallel control cell cultures, if applicable, including number and volume of culture vessels
- i) Induction of antigen, if applicable
- j) The use of antibiotics in the medium and rationale, if applicable

2.H.4.6 Harvest

A description of the method(s) used for separation of crude substance from the propagation system (precipitation, centrifugation, filtration etc.) shall be provided. Brief description shall be given for the following:

- a) The process parameters monitored
- b) The criteria for harvesting
- c) The determination of yields and
- d) The criteria for pooling more than one harvest, if applicable

- e) A description of the procedures used to monitor bioburden (including acceptance limits) or sterility shall be included. If the harvested crude immunogenic substance is held prior to further processing, a description of storage conditions and time limits shall be provided.

PART 3: SAFETY

Reports of laboratory tests and field trials performed to demonstrate all aspects of safety of the product during use, together with the conclusions, should be provided.

The reports relating to the laboratory tests and field trials should be written using the sequence of headings below:

- 1) Title of the test, with reference number
- 2) Introduction including a statement of the aims of the test study
- 3) Reference to relevant monographs
- 4) Name(s) and business address (es) of key personnel and location of the research institute involved in the study
- 5) Dates of start and end of the test or study

- 6) Summary
- 7) Material and methods
- 8) Results
- 9) Discussion
- 10) Conclusion

3.A Laboratory Tests

For guidance on how to design and monitor these studies refer to CVMP/VICH/359665/2005, **VICH GL44**: “Target animal safety for veterinary live and inactivated vaccines” found at http://www.ema.europa.eu/docs/en_GB/document_library/Scientific_guideline/2009/10/WC500004553.pdf

3.A.1 Safety of a single dose

The immunological veterinary medicinal product shall be administered at the recommended dosage and by the recommended route of administration to each species in which it is intended to be used. Monitor the animals daily for 14 days, observing and recording objective criteria such as rectal temperature, injection site reaction and effect on performance.

3.A.2 Safety of an overdose

The immunological veterinary product shall be administered at an overdose (normally 10 times the recommended dose for live vaccines and 2 times for inactivated vaccines) by the recommended route of administration to each species in which it is intended to be used. Monitor the animals daily for 14 days, observing and recording objective criteria such as rectal temperature, injection site reaction and effect on performance.

3.A.3 Safety of a repeated dose

The immunological veterinary product shall be shown to be safe by considering the number of doses that are likely to be used to vaccinate the animal during its life time. For example, if the vaccination schedule requires a 2 dose primary course followed by a single annual booster, the repeated administration test should consist of 3 separate doses. The doses may be given 2 weeks apart by the recommended route of administration to each species in which it is intended to be used. This study may be run in conjunction with the single dose study. Monitor the animals daily for 14 days after each administration, observing

and recording objective criteria such as rectal temperature, injection site reaction and effect on performance.

3.A.4 Other Safety studies, for live vaccines

a) Spread of the vaccine strain

Study shedding and spread of the vaccine strain from vaccinated to unvaccinated animals and assess the implications of the results.

b) Dissemination in the vaccinated animal

Conduct studies to demonstrate if the vaccine strain is present in animal secretions or the tissues of the vaccinated animal.

c) Safety of a live, attenuated vaccine from Reversion to Virulence

For specific guidance on safety of a live, attenuated vaccine from Reversion to Virulent refer to VICH GL41:“Target animal safety: Examination of live veterinary vaccines in target animals for absence of reversion to virulence.” Found at

http://www.ema.europa.eu/docs/en_GB/document_library/Scientific_guideline/2009/10/WC50004552.pdf

d) Recombination or genomic re-assortment of strains

Discuss the probability of recombination or genomic re-assortment with field or other strains.

3.B Field Safety

The safety of the immunological veterinary product should be evaluated during field trials. Both safety and efficacy may be assessed during the same trial. Batches used in the trials must be manufactured according to the method described under Part 2 B.

For specific guidance on conducting field safety trials refer to 852/99, “Field trials with veterinary vaccines.” Found at http://www.ema.europa.eu/docs/en_GB/document_library/Scientific_guideline/2009/10/WC500004598.pdf

3.C Other Safety issues to be considered

3.C.1 Safety to the user

For specific guidance on safety to the user refer to CVMP/54533/06, adopted guideline:

“User safety for immunological veterinary products.” Found at

http://www.ema.europa.eu/docs/en_GB/document_library/Scientific_guideline/2009/10/WC500004574.pdf

3.C.2 Safety to the environment

For specific guidance on safety to the environment refer to CVMP/074/95 “Environmental risk assessment for immunological veterinary products.” Found at http://www.ema.europa.eu/docs/en_GB/document_library/Scientific_guideline/2009/10/WC500004620.pdf

3.C.3 Safety of residues

Residues studies are not normally required for immunological veterinary products, however the effects of residues of constituents of the vaccine such as adjuvants or live zoonotic organisms used as antigens should be considered if necessary. Propose a withdrawal period if necessary.

3.C.4 Interactions:

The safety of administering the immunological veterinary product at the same time or at the same site as another immunological veterinary medicinal product must be demonstrated if a recommendation for such use is to be made on the SPC.

For specific guidance on the safety for combined vaccines and associations of immunological veterinary medicinal products refer to CVMP/IWP/594618/2010, “Requirements for combined vaccines and associations of immunological veterinary medicinal products (IVMPs).” Found at

http://www.ema.europa.eu/docs/en_GB/document_library/Scientific_guideline/2013/07/WC500146676.pdf

PART 4: EFFICACY

Particulars of tests which have been performed in the target species of animal regarding the efficacy of the IVP to support the indications for which it will be used; details of the following studies shall be provided. Immunogenicity efficacy studies (in target species) including:

4.A Laboratory Efficacy

4.A.1 Controlled clinical studies on efficacy (vaccination-challenge studies)

Provide evidence of efficacy under reproducible controlled conditions. Efficacy will normally be demonstrated by administering a challenge infection with a heterologous strain. If protection against challenge infection has been shown to correlate with serology it may be possible to demonstrate efficacy by serological methods.

The batch (es) used in laboratory efficacy studies will be manufactured and tested according to the methods described in Part 2 of the dossier and contain the minimum quantity of antigen permitted for batch release. It will be administered to the target species at the recommended dose by the recommended route of administration.

4.A.2 Compatibility studies

Where relevant provide the following data:

Studies on potential beneficial interactions with other vaccines administered at the same time.

Studies on potential decrease in efficacy when administered at the same time as other vaccine (interference)

Each individual clinical study protocol shall include the following information

- 1) Identity and qualifications of key personnel involved
- 2) Location(s) of study
- 3) Dates of study
- 4) Design
- 5) Selection of animals (inclusion, exclusion criteria)
- 6) Selection of controls

- 7) Selection of control treatment (if applicable)
- 8) Number of animals
- 9) Response variables – end points
- 10) Minimisation of bias – randomisation, blinding, compliance
- 11) Treatments given – identity and quality of the investigational and control products used, dosage used, duration of treatment, duration of observation periods, any concurrent treatments and their justification
- 12) Analytical methods for determining antibodies if serology is applicable as a measure of efficacy
- 13) Analysis of results including statistical analysis
- 14) The proposed indication(s) of the product shall be stated. 15) Discussions and conclusions on efficacy and safety

4.B Field Efficacy

The immunological veterinary product should be tested in controlled field trials. The batch(es) used in field trials will be manufactured and tested according to the methods described in Part 2 of the dossier. It will be administered to the target species at the recommended dose by the recommended route of administration.

For specific guidance on conducting field efficacy trials refer to **852/99**, “Field trials with veterinary vaccines.”

Found

at

http://www.ema.europa.eu/docs/en_GB/document_library/Scientific_guideline/2009/10/WC500004598.pdf

PART 5: BIBLIOGRAPHICAL REFERENCES

Reference to literature shall be precise, quoting the author, year of publication and the relevant page(s).
Photocopies of relevant literature may be attached.

ANNEX I: COVER LETTER

< Applicant>

< Address>

<Postal Code>

< Town>

<Country>

<Date>

<Veterinary Medicines Directorate>

< P. O. Box 66171-00800 Nairobi>

< Kenya >

Dear Sir/Madam,

Subject: Submission of Application Dossier(s) for Marketing Authorization of <Product Name(s), [strength(s)] of ingredient(s) and dosage form(s)

We are pleased to submit our Application Dossier(s) for a registration of veterinary medicinal products that details are as follows:

Name of the medicinal product(s):

Dosage form(s) and strength(s):

I confirm that the Product Dossier information submitted including composition, formulation, strength, specifications and packaging is the same in all aspects as the product registered with the relevant regulatory authorities (Only for Abridged Application)

I, the undersigned certify that all the information in this form and accompanying documentation is correct, complete and true to the best of my knowledge

Yours sincerely,

<Signature>

<Name>

<Title>

<Phone number(s)>

<Email address>

ANNEX II: APPLICATION FORM

1. A Particulars of the Applicant

Name:	
Physical address:	
Postal address:	
Phone:	
Fax:	
e-mail:	

1.B Particulars of the Immunological Veterinary Product

Product name:	
Pack size(s):	
Description of the Immunological Veterinary Product (e.g. inactivated/ attenuated / freeze-dried)	
Main indication(s):	

1.C Particulars of the Manufacturer(s) and Activity (Include the contract manufacturing and quality control laboratories)

	Name	Manufacturing plant address	Activity
1			
2			
3			
4			

Attach copies of certification of recognition of manufacturer from competent authority in the country of manufacture.

2. Authorised Local Technical Representative (LTR)

Name of Local Technical Representative	Address of Local Technical Representative

3. Current Registration and Licensing Status

3.1 Registration status in the country of manufacture (attach validated copy of marketing authorisation of Immunological Veterinary Product issued by the appropriate regulatory authority.

3.2 If not registered in the country of origin, provide Certificate of Origin issued by the competent authority in the country of manufacture.

3.3 If the Immunological Veterinary Product has been refused/deferred/cancelled/ withdrawn in any country or territory supply details.

3.4 List of countries where the Immunological Veterinary Product is already registered.

5. Product Composition

Give the composition of the product in terms of units per dose

5.1. Active (immunogenic) ingredients

Name	Quantity per dose	Specification or reference text

5.2. Inactive ingredients**(adjuvant/excipients/preservative)**

Name	Quantity per dose	Specification or reference text	Reason for inclusion

5.3. Additional Starting materials

Give details of any additional starting materials used in the manufacturing process but not found in the final product.

6. Technical Information and Supporting Documentation

For submission of parts 2, 3, 4 and 5 of the dossier, refer to guidelines for submission of documents.

DECLARATION BY APPLICANT

1. I, the undersigned certify that all the information in this application form and accompanying documentation is correct, complete and true to the best of my knowledge.
2. I further confirm that the information referred to in my application dossier is available for verification during current GMP inspection.
3. I agree that the undersigned has not marketed or advertised this product in Kenya and will follow the Veterinary Medicines Directorate (VMD) requirements for advertisements of medicines
4. I also agree that I am obliged to follow the requirements of the veterinary medicines directorate regulations.

Name:

Position in the company...

Signature:

Date:.....

Official stamp:.....